



## State of New Jersey

DEPARTMENT OF AGRICULTURE  
DIVISION OF FOOD AND NUTRITION  
PO Box 334  
TRENTON NJ 08625-0334

PHILIP D. MURPHY  
*Governor*  
SHEILA Y. OLIVER  
*Lt. Governor*

DOUGLAS H. FISHER  
*Secretary*

To: School Business Administrators, Charter School Leads; Non Public School Administrators; Food Service Directors

From: Arleen Ramos-Szatmary, Coordinator *Arleen Ramos-Szatmary*  
School Nutrition Programs

Date: January 8, 2019

Subject: School Food Authority (SFA) to School Food Authority (SFA) Contracts and Consolidation Agreement Webinar

The State Agency will be conducting a webinar for School Business Officials and Administrators responsible for oversight of SFA to SFA contracts and Consolidation Agreements on February 28, 2019 at 11 AM. Participants will learn how to access and complete the required documentation for the contract approval process in the Electronic Contract Application System (ECAS).

To register for this informative opportunity, click on the following link:  
<https://attendee.gotowebinar.com/register/2657371566176941826>. A confirmation email containing information about joining the webinar will be sent upon registration.

The webinar will be recorded and available to view in SNEARS, under the upper menu tab labeled "Training".

Thank you for continuing to provide quality, nutritious and healthy meals to students throughout our state. Questions can be directed to Karla Holt at 609-292-7930 or by email at: [Karla.Holt@ag.nj.gov](mailto:Karla.Holt@ag.nj.gov).